



Daily Excavation Checklist

Name of Competent Person: _____ Date: _____

	<u>YES</u>	<u>NO</u>
1. Perform One Call (# _____)	_____	_____
2. Mark out for underground utilities	_____	_____
3. Used 3 rd Party Ground Penetrating Radar(GPR)	_____	_____
4. Looked for overhead hazards	_____	_____
5. Excavation Procedure (Choose One)		
a. Heavy Equipment		
b. Soft Dig		
c. Air Knifing		
d. Hand Dig		
6. Staked or color coded found obstructions	_____	_____
7. Reviewed drawings with electrical contractor	_____	_____
8. Daily Inspections of trench & when conditions change	_____	_____
9. Inspected all equipment to be used on excavation	_____	_____
10. Soil Classification: A B C		
11. Is the excavation exceeding 5 feet in depth?	_____	_____
a. If yes, what protective measures have been installed:		
i. Sloping (What Ratio: _____)		
ii. Sheet piling (Steel Plates)		
iii. Shoring (Hydraulic, mechanical, or timbers)		
iv. Shield: (Trench Box)		
v. Fabricated: (Calculations and Drawings on site)		
12. Stability of adjacent structures and utilities supported?	_____	_____
13. Spoil pile and material set back at least 2 feet?	_____	_____
14. Any worker exposed to falling loads	_____	_____
15. Means of egress installed when the hole is 4 feet deep every 25LF?	_____	_____
16. Have all open excavations been barricaded after work shift?	_____	_____

Comments: _____